



Audit Committee

Wednesday 27 June 2012 at 7.30 pm

Committee Room 4, Brent Town Hall, Forty Lane,
Wembley, HA9 9HD

Membership:

Members

Stephen Wood (Chair)

Councillors:

Al-Ebadi
Cummins
Van Kalwala

first alternates

Councillors:
S Choudhary
Ashraf
Harrison

second alternates

Councillors:
Pavey
Green
Hector

For further information contact: Anne Reid, Democratic Services Officer
(020) 8937 1359, anne.reid@brent.gov.uk

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit: **www.brent.gov.uk/committees**

The press and public are welcome to attend this meeting

Agenda

Introductions, if appropriate.

Apologies for absence and clarification of alternate members

Item	Page
1 Declarations of personal and prejudicial interests	
Members are invited to declare, at this stage of the meeting, any relevant financial or other interest in the items on this agenda.	
2 Deputations	
3 Minutes of the previous meeting	1 - 10
4 Matters arising	
5 Audit Commission Progress Report	11 - 28
The report from the Audit Commission is attached.	
Ward affected: Contact Officer: Simon Lane, Audit and Investigations	
All Wards Tel: 020 8937 1260 simon.lane@brent.gov.uk	
6 Annual Governance report - progress report on action plan	29 - 40
This report sets out progress against the recommendations in the Annual Governance Report.	
Ward affected: Contact Officer: Simon Lane, Audit and Investigations	
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7 Treasury activity update	41 - 44
This report updates members on recent treasury activity.	
Ward affected: Contact Officer: Martin Spriggs, Exchequer and Investment	

8 Corporate Risk Register and departmental risk registers 45 - 72

The purpose of this report is to present the Council's Corporate Risk Register and Departmental Risk Registers to be noted by the Audit Committee.

Ward affected: **Contact Officer:** Simon Lane, Audit and Investigations

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9 Final Internal Audit progress report 2011/12 73 - 140

This report summaries the work of Internal Audit and the Investigations Team and provides an update on progress since the previous report to this Committee on 22nd February 2012.

Ward affected: **Contact Officer:** Simon Lane, Audit and Investigations

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10 Annual Internal Audit Report 2011/12 141 - 152

This report is the annual report from the Head of Internal Audit. The report includes an opinion on the overall adequacy and effectiveness of the Council's internal controls and presents a summary of the audit work undertaken during the year.

Ward affected: **Contact Officer:** Simon Lane, Audit and Investigations

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11 Internal Audit Plan 2012/13 153 - 214

The purpose of this report is to advise the Audit Committee of the final Internal Audit Plan for 2012/13. All Local Authorities are required to make proper provision for Internal Audit in line with the 1972 Local Government Act and the Accounts and Audit Regulations 2011. The CIPFA Code of Practice on Internal Audit in Local Government requires the proper planning of audit work.

Ward affected: **Contact Officer:** Simon Lane, Audit and Investigations

12 Any other urgent business

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order 64.

13 Date of next meeting

The next scheduled meeting of the Audit Committee is scheduled to be held on 27 September 2012.



- Please remember to **SWITCH OFF** your mobile phone during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public.
 - Toilets are available on the second floor.
 - Catering facilities can be found on the first floor near The Paul Daisley Hall.
 - A public telephone is located in the foyer on the ground floor, opposite the Porters' Lodge